

1 **BOARD OF TRUSTEES**
2 **TOWN OF MESILLA**
3 **MEETING**
4 **MONDAY, SEPTEMBER 12, 2011**
5 **6:00 P.M.**

6
7 **TRUSTEES:** Nora L. Barraza, Mayor
8 Jesus Caro, Mayor Pro Tem
9 Carlos Arzabal, Trustee
10 Sam Bernal, Trustee
11 Linda L. Flores, Trustee
12

13 **STAFF:** Nick Eckert, Town Clerk/Treasurer
14 Ashley Echavarria, Special Events Coordinator
15 Jeff Gray, Marshal
16 Kevin Hoban, Fire Chief
17 Gloria Maya, Recorder
18

19 **PUBLIC:**
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21
22

23 **OPENING CEREMONIES**

24
25 A. Pledge of Allegiance

26
27 Mayor Barraza led the Pledge of Allegiance
28

29 B. Moment of Silence for the victims of 9/11

30
31 Mayor Barraza held a Moment of Silence for the victims of 9/11.
32

33 **ROLL CALL AND DETERMINATION OF A QUORUM**

34
35 **Roll Call.**

36 **Present:** Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.
37

38 **CHANGES TO THE AGENDA**

39
40 Trustee Arzabal asked to move items #7, #9, #10, #11, and #13 to the consent agenda.
41

42 **Motion:** To approve the changes to the agenda, Moved **by** Trustee Arzabal, **Seconded by** Mayor
43 Pro Tem Caro.
44

45 **Vote:** Motion passed (**summary:** Yes = 4).

46 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.
47

48 **ACCEPTANCE OF THE CONSENT AGENDA**

49
50 Mayor Barraza stated that Case #Case 011084, 2402 Avenida de Mesilla was approved by the
51 Planning and Zoning with conditions.

1 **Motion:** To approve the consent agenda as amended, **Moved by** Mayor Pro Tem Caro, **Seconded**
2 **by** Trustee Arzabal.

3
4 **Roll Call Vote Motion passed (summary: Yes = 4):**

5 Mayor Pro Tem Caro Yes

6 Trustee Arzabal Yes

7 Trustee Bernal Yes

8 Trustee Flores Yes

9
10 **BOT MINUTES:**

11 1. Regular Meeting 8-22-11 *Approved by consent agenda*

12
13 **PZHAC BUSINESS:**

14 2. Case 011084, 2402 Avenida de Mesilla, Velia Chavez, certificate of appropriateness/building
15 permit for a demolition of existing garage and construction of an addition in place of the
16 garage, and restoration of the porch. HC zone. *Approved by consent agenda*

17 3. Case 011089, 1701 Calle de Mercado, Louise Burchell, sign permit for a wall sign for The
18 Emerald Isle. Zone: C. *Approved by consent agenda*

19 4. Case 011090, 1680 Calle de Alvarez, Stefan Schaefer, certificate of appropriateness/building
20 permit for build out of existing office space (windows and doors). C zone. *Approved by*
21 *consent agenda*

22 5. Case 011091, 2916 Calle del Sur, Anna Emerick c/o Hacienda Investments, certificate of
23 appropriateness/building permit for exterior improvements to include fencing, small rear
24 porches, and courtyards. HR zone. *Approved by consent agenda*

25
26 **NEW BUSINESS:**

27 6. For Approval: emergency access to canals, fields, ditches, orchards, and any other privately
28 owned property for vector control related to public health concerns. *Debbie Lujan, Public*
29 *Works Director & Matt Lee, Entomology Consultants.*

30
31 Ms. Debbie Lujan stated there has been a tremendous amount of mosquitoes breeding and in
32 order to control the situation Mr. Lee is asking permission to enter private property to help find
33 the source.

34
35 Mr. Matt Lee stated he is trying to find the source. There is a flood water species that are
36 hatching in areas that we cannot access to treat. We are not allowed to use public funds on
37 private properties. He is asking for permission to contact residents to allow him to walk on their
38 canals, ditches to see what is going on. There are hatches on the west, southwest and north end;
39 some of these mosquitoes have a radius of 5 or 6 miles. There are a multitude of factors that are
40 coming into play now that our out of what we normally do. The mosquito population is different
41 from other years due to the lack of precipitation. He is knocking them down but is not solving the
42 problem. Getting permission from the property owner will help the town residents as well as the
43 owner.

44
45 Mayor Barraza stated we have seen the mosquito population quadruple and agrees we need to
46 find where the sources are coming from.

47
48 Mayor Pro Tem Caro stated that he feels Mr. Lee should be allowed to enter the properties.

49
50 Mr. Lee indicated that they can make a pass and the next night it is down which concerns him.
51 He feels they can get this problem solved if we are given permission to enter the properties.

1
2
3 **Motion:** To approve emergency access to canals, fields, ditches, orchards, and any other privately
4 owned property for vector control related to public health concerns. **Moved by** Trustee Arzabal,
5 **Seconded by** Mayor Pro Tem Caro.

6
7 Mayor Pro Tem Caro asked that we inform the residents by using the utility bills and the Las
8 Cruces Sun News.

9
10 Mr. Lee responded we plan to start in the middle and work outward and compare the species. He
11 feels issues can be resolved through code enforcement. He indicated he will treat the turf for the
12 fiesta and that will give us a 7-day residual.

13
14 Mayor Barraza thanked him for all his work. She asked if they have tested for the West Niles
15 Virus.

16
17 Mr. Lee responded there has been no positive testing for the West Niles Virus in the areas. He
18 invited anyone who wished to do a ride along with him.

19
20 Mayor Barraza indicated Mesilla is trying to do their part by asking residents to keep their
21 properties clean and to remove standing water.

22
23 **Vote:** Motion passed (**summary:** Yes = 4).

24 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

25
26 Ms. Lujan stated she communicates with Mr. Lee daily and asked that she be contacted if there is
27 a problem.

28
29 7. For Approval: a resolution adopting an Infrastructure Capital Improvement Plan (ICIP) for
30 2013-2017 Projects. **Debbie Lujan, Public Works Director. Approved by consent agenda**

31
32 8. First reading/discussion of an ordinance authorizing the execution and delivery of a water
33 project fund loan/grant agreement between NMWTB, NMFA and the Town of Mesilla.
34 **Debbie Lujan, Nick Eckert, John Appel.**

35
36 Mr. Eckert stated this has gone through the required process and this is the final process to close
37 out this grant loan agreement. After reviewing the document Mr. Darden did not see any issues
38 from a legal stand point and recommended that we move forward. Final approval which needs to
39 be done by ordinance will be done on October 11th and submitted to the Santa Fe Water Trust
40 Office and their attorney, Mr. John Appel.

41
42 9. For approval: a resolution related to allowance for doubtful accounts 90 days to four
43 years.(2007-2011) **Nick Eckert, Town Clerk/Treasurer. Approved by consent agenda**

44
45 10. For approval: a resolution for use of GASB 54 standards in the FY10-11 budget/audit. **Nick**
46 **Eckert, Town Clerk/Treasurer. Approved by consent agenda**

47
48 11. For approval: a resolution to destroy records per the State record retention schedule. **Nick**
49 **Eckert, Town Clerk/Treasurer. Approved by consent agenda**

50
51 12. For approval: hiring of Mr. Ben Azcarate to the Marshal's Department. **Jeff Gray, Marshal.**

1
2 Marshal Gary indicated Mr. Ben Azcarate was interviewed by a committee and a second
3 interview was done by Mayor Barraza and himself. He gave description of Mr. Azcarate's
4 experience in law enforcement. A complete background investigation has been done. Asked the
5 board to approve the recommendation of the committees to hire Mr. Azcarate as a deputy for the
6 Town of Mesilla.

7
8 Mr. Azcarate indicated he liked working in the small community of Hatch and feels Mesilla will
9 be like that. He wants the residents to know he is here to make the town safer and a nice place to
10 live.

11
12 Trustee Arzabal indicated he was on the interview committee and he did a really good job.

13
14 **Motion:** To approve the hiring of Mr. Ben Azcarate to the Marshal's Department, **Moved by**
15 **Trustee Arzabal, Seconded by Trustee Bernal.**

16
17 Mayor Barraza stated she met with Mr. Azcarate and was very impressed with his honesty. He
18 will bring a younger view and make it balanced. Feels the experience he has acquired will help
19 him. She did explain to Mr. Azcarate the small town and tourist atmosphere of Mesilla.

20
21 **Vote:** Motion passed (**summary:** Yes = 4).

22 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

23
24 Trustee Bernal stated he gets a lot of feedback regarding the hiring that has been done in the past
25 and it is always the negativity that we get. He was impressed that a background check has been
26 done since this is very important. Also the last hires have been very impressive also. With the
27 Marshal's guidance they will make this town a lot safer. Thanked Marshal Gray. Marshal Gray
28 is making our job a lot easier. Thanked Marshal Gray

29
30 Mayor Pro Tem Caro stated he would like for the residents to get to know you personally. You
31 need to be looked at as a friend by the residents. Good people skills are need; a badge makes
32 some people think they are God.

33
34 Mayor Barraza indicated she did discuss attitudes with Deputy Azcarate. We look forward to
35 working with him and welcomed him on board.

36
37 13. For approval: MOU between Dona Ana County and the Town of Mesilla related to FY12
38 Community DWI Programs funding number 12-CD-05-031. **Jeff Gray, Marshal. Approved**
39 **by consent agenda**

40
41
42 14. Fiesta update. **Ashley Echavarria, Events Coordinator.**

43
44 Ms. Ashley Echavarria gave an update on the fiesta.

45
46 Mayor Barraza stated this year's fiesta's theme is A Tribute to Mesilla's Past. The seniors will be
47 the parade's Grand Marshals along with a float for the Town of Mesilla's Past Queens. We will
48 be hosting a lunch, donated by El Comedor, Roberto's and residents at Yanez Hall after the
49 presentation at the plaza, for our seniors, past queens and the Juarez band. She would like the
50 Trustees and department heads to be at the opening ceremony.

1 Mayor Pro Tem Caro asked what Pedi-Cabs are.
2 Ms. Ashley Echavarria explained they are bicycles with a seat. They will be on hand to transport
3 people from various areas. They do not have a fee but accept donations. The company is called
4 Top Hat. The gentlemen are really excited about helping us out this weekend.
5
6 Mayor Barraza responded Top Hat does have a business registration with the Town of Mesilla.
7
8 Mayor Pro Tem Caro asked if the all past queens have been contacted.
9
10 Ms. Echavarria responded she gave the list to the committee and they will be contacting the past
11 queens.
12
13 Mayor Pro Tem Caro stated he is glad that a committee was formed to help with these items.
14
15 Ms. Echavarria responded these additional components were only started about a month ago; the
16 committees were very helpful because there was no way she could have done it on her own.
17
18 Mayor Barraza indicated she explained to the committee that their help was need for these
19 components since Ms. Echavarria has all the other fiesta components to deal with. The
20 committee has really worked well together and has step up. Floats are being worked on at Martha
21 Gutierrez', Nancy Murillo's and Bustamante Farms. The committee will begin working on the
22 picture display at 9:00 a.m. on Thursday morning and invites anyone with free time to come and
23 help. Help is also needed on Friday to decorate the trolley and wrap up finished business. She is
24 really excited and is anxious to see it come together.
25
26 Ms. Echavarria stated she thanked the 2 that have always helped and appreciates any other help.
27
28 Mayor Pro Tem Caro stated all the extra things sound real nice.
29
30 Trustee Bernal indicated Ms. Echavarria never ceases to amaze him. He has been in her shoes. It
31 is about the community involved because that is where the heart is.
32
33 Ms. Echavarria indicated that her main concerns are the barricades.
34
35 Mayor Barraza asked how many are we talking about.
36
37 Marshal Gray responded there are 4 new streets that are going to be barricaded.
38
39 Mayor Barraza indicated Andele's staff could remove the barricades that are in their vicinity.
40
41 Ms. Echavarria responded Andrea offered her services.
42
43 Marshal Gray indicated the roads will be open once the parade passes which is around 11:15 a.m.
44
45 Mayor Barraza responded by moving the direction of the parade we are hoping to relieve some of
46 the congestion and flow that much easier.
47
48 Mayor Pro Tem Caro inaudible (43:45)
49
50 Trustee Bernal indicated the Town of Mesilla is so unique because we do not charge to enter the
51 fiesta or the parade.

1
2 Mayor Barraza thanked Ms. Echavarria for her handwork.

3
4 **STAFF REPORTS**

5 15. Community Development Office *Approved by consent agenda*

6 16. Community Programs *Approved by consent agenda*

7 17. Finance Department *Approved by consent agenda*

8 18. Fire Department *Approved by consent agenda*

9 19. Marshal Department *Approved by consent agenda*

10 20. Public Works Department *Approved by consent agenda*

11
12 **PUBLIC COMMENTS:**

13
14 No Public Comments

15
16 **BOARD OF TRUSTEES COMMENTS:**

17
18 Fire Chief Hoban indicated the Town of Mesilla Fire Department sounded the siren on Monday,
19 September 11th at the time when the south tower fell.

20
21 Mayor Barraza asked that the trustees come and help during the fiesta. We have spoken via
22 phone conference with Mr. Mark Valenzuela to help organize the bond timeline. There only 5
23 months before it will be presented to the public for their vote so once we get started it is going to
24 be moving fast. Also we will be seeking residents who will help educate the residents regarding
25 the bond.

26
27 Ms. Echavarria indicated channel 7 will be covering the parade.

28
29 **ADJOURNMENT**

30
31 **Motion:** To adjourn, **Moved by** Mayor Pro Tem Caro, **Seconded by** Trustee Flores.

32
33 **Vote:** Motion passed (**summary:** Yes = 4).

34 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

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37 **MEETING ADJOURNED AT 7:03 P.M.**

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39
40 **APPROVED THIS 26TH DAY OF SEPTEMBER, 2011**

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47 _____
48 Nora L. Barraza
49 Mayor

50
51 **ATTEST:**

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Nicholas Eckert
Town Clerk/Treasurer