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4 **BOARD OF TRUSTEES**
5 **TOWN OF MESILLA**
6 **MEETING**
7 **MONDAY, DECEMBER 12, 2011**
8 **6:00 P.M.**
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10 **TRUSTEES:** Nora L. Barraza, Mayor
11 Jesus Caro, Mayor Pro Tem
12 Carlos Arzabal, Trustee
13 Sam Bernal, Trustee
14 Linda L. Flores, Trustee
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16 **STAFF:** Nick Eckert, Town Clerk/Treasurer
17 Ashleigh Echavarría, Special Events Coordinator
18 Jeff Gray, Marshal
19 Kevin Hoban, Fire Chief
20 Debbie Lujan, Public Works Director
21 Gloria Maya, Recorder
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23 **PUBLIC:** Chris Alexander Sean Lucero
24 Mary Helen Ratje Paul Blevins
25 Ella Nelson
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28 **OPENING CEREMONIES**
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30 A. Pledge of Allegiance

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32 Mayor Barraza led the Pledge of Allegiance.
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34 **ROLL CALL AND DETERMINATION OF A QUORUM**
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36 **Roll Call.**

37 **Present:** Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.
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39 **CHANGES TO THE AGENDA**
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41 Trustee Arzabal requested placed items #1 and #2 on the consent agenda.
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43 Trustee Flores stated she would like to discuss item #2.
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45 **Motion:** To approve the agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Mayor
46 Pro Tem Caro Arzabal.
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Vote: Motion passed (**summary:** Yes = 4).
Yes: Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

ACCEPTANCE OF THE CONSENT AGENDA

Motion: To approve the consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro Tem Caro.

Roll Call Vote: Motion passed (**summary:** Yes = 4).
Mayor Pro Tem Caro Yes
Trustee Arzabal Yes
Trustee Bernal Yes
Trustee Flores Yes

BOT MINUTES:

- 1. Regular Meeting 11-28-11 *Approved by consent agenda*

NEW BUSINESS:

- 1. For approval: A resolution authorizing the Town of Mesilla to request a time extension from the Municipal Arterial Program (MAP) administered by the New Mexico Department of Transportation. *Debbie Lujan, Public Works Director. Approved by consent agenda*
- 2. For approval: A request for Mesilla Community Center fee waiver or reduction by Mesilla Chemistry Workshop, Inc. to host its annual chemistry workshop Feb. 12-15, 2012. *Ashley Echavarria, Special Events Coordinator.*

Ms. Echavarria stated in the past the non-profit fee was \$50 a day and now the fee will be 50% of the total cost. Since it will be used for a number of days they are unable to pay the fee and are requesting some kind of reduction in fees. In their letter they stated they are willing to cover the utilities cost for those days. This is assuming renovation is not being done at that time to the Community Center.

Trustee Flores asked what the utilities costs are at the Community Center. Inaudible (4:45)

Ms. Gloria Maya responded it runs close to \$2,000.

Mayor Barraza asked what the age group of the participants.

Mr. David Smith responded the participants are faculty of international collections; coming from all over the country. We usually have about 25 in attendance.

Mayor Barraza asked if there are going to be activities during the workshop.

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5 Mr. Smith responded it is basically lectures and discussions; this is a way to build connections.

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7 Trustee Bernal asked if this is the first time this will be taking place in Mesilla.

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9 Mr. Smith responded this workshop has been held in Mesilla since 1997; held at Meson de
10 Mesilla and the last 2 years it has been held at the Community Center.

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12 Trustee Flores stated she estimated the monthly electric bill and came up with a rate of \$66 a day;
13 asked if the applicant would be comfortable with that fee.

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15 Ms. Echavarria responded that would be considerate reduction. She will get the cost and divide it
16 by 30 to come up with a daily rate.

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18 Mr. Smith responded they would be in agreement with that.

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20 Mayor Barraza stated Ms. Echavarria will get with Ms. Maya to come up with a figure.

21 **Motion:** To approve the request for a reduction in the rental fees for the Community Center,
22 **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

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24 **Vote:** Motion passed (**summary:** Yes = 4).

25 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

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27 3. For approval: A general obligation public safety bond question for the 2012 general election.
28 *Nick Eckert, Town Clerk-Treasurer/Chris Muirhead, Bond Counsel, Modrall Sperling Law*
29 *Firm.*

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31 Mr. Eckert stated this is the first component of the bond process that we have initiated. The town
32 residents have received various information from the George K. Baum Company. This question
33 was created by our town attorney, Mr. Chris Muirhead, Modural, Sperling Law Firm. This is a
34 bond question asking the residents to vote on a 1.5 million bond which will be used for the public
35 safety building, restoration, renovation and equipment. Residents that voted in the last elections
36 received a survey asking if they supported the bond. We have received 104 responses; 74%
37 positive, 21% negative, <5% are in the "don't know" category, feels this is a positive response.
38 He knows that's in the past there have been questions regarding the amount of money the town
39 receives through property taxes since this is a component on the property tax bill. Reviewed the
40 survey and the examples given. The general misconception with property taxes and Gross
41 Receipt Taxes is that Mesilla receives a lot of money from property taxes. The Town of Mesilla
42 receives 1.85% from our Gross Receipt Tax of 7.8125% with the other proportion going to the
43 county and the state. There is a very small portion that comes to Mesilla and that is why this
44 bond is essential to the growth and expansion of the public safety component which should be top
45 priority for the Town of Mesilla and the citizens. The next item on the agenda will be the
46 resolution for the general election which includes the 2 trustees, judge and the bond question.

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Mayor Barraza stated the trustees will vote on putting the questions on the ballot and allow the residents to vote; not whether you personally support the bond. We would like to include the question with the March 6th election so that we will not have to have a special election. Reiterated the trustees will vote on whether to include the bond question on the ballot as to allow the residents to vote on the bond question.

Trustee Flores asked if the question in the packet is what will be placed on the ballot.

Mr. Eckert responded yes but the Spanish version has been modified.

Trustee Arzabal asked if there is a certain percentage that needs to be met for this to pass.

Mr. Eckert responded the majority wins.

Mayor Pro Tem Caro asked what the percentage of the returned surveys was.

Mr. Eckert responded there was around a 20% response. The survey was sent to the individuals who voted in the last election.

Motion: To approve the general obligation public safety bond question for the 2012 general election, **Moved by** Trustee Flores, **Seconded by** Trustee Bernal.

Mr. Chris Alexander asked when is the next phase which is for the fire and marshal departments scheduled for this building.

Mayor Barraza responded it is not scheduled.

Mr. Alexandra stated when the residents voted to raise the Gross Receipt Tax it was also intended to pay for the different phases of this building; one phase in the original plan included the fire and marshal departments. Asked when that is anticipated to be done. It is important to know what the window is.

Mayor Barraza responded there are actually 2 more phases for this building; board room and public safety addition. As each year goes by the cost continues to rise and there is no money from the state. When looking at building a new public safety building or renovating the existing facility; renovating is cheaper than building. In doing some research Chief Hoban discovered that our ISO rating would go down since the fire station would not be centrally located and the residents insurance would go up.

Mr. Eckert indicted the key point is being fiscally responsible; a new building on the north side of the town hall would cost 2 million dollars versus renovating the existing building and save taxpayers money.

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Fire Chief Hoban stated the Gross Receipt Tax was maxed out when building the first phase of the town hall. Even though that was the plan when it was presented to the voters, the funds do not exit to build the next phase. It will cost around \$3 million dollars no matter where we build it. One recommendation was to build a new building at the park, tear the old building down and build the park there but again it will cost \$3 million to build. It would take care of his concern with the ISO rating. We are asking to rehab the building in order to make it safe for the firefighters and the officers at a much lower cost to the citizens. After doing some research we found that the Town of Mesilla could not be bonded for \$3 million and we also wanted to be physically responsible and not take up all the bonding capacity. We would all enjoy a new fire station. We are limited as to what can be purchased due to the bay sizes. As a community we can make a rehab safe public safety building occur with this bond issue. The bond does include equipment such as a type 1 engine which cost from \$300,000 to \$500,000 depending on the features that are required. This is not a property tax, it is a bond, but it will be reflected on your property tax. This has a sunset component of 10 to 15 years. Mesilla has been fortunate to avoid a property tax since it was incorporated. Our Gross Receipt Tax continues to decline. This is our option to ask the residents to vote on this issue.

Ms. Ella Nelson stated she feels the process is as important as the question. She asked how much was spent on the survey and stated she read that \$16,000 was spent hiring the bond company.

Mayor Barraza responded that is not correct. The survey was sent out by the George K. Baum Company who paid for the postage also.

Mr. Eckert indicated the contract is stipulated on the bond passing. If the bond does not pass we do not pay anything to the George K. Baum Company; if the bond is passed by the residents there is a flat fee of \$16,000 which is paid from the bond itself. One of the mailings was paid by the Town of Mesilla; George K. Baum paid for the survey.

Ms. Ella Nelson asked why only the people who voted in the last election selected to receive a survey. All the residents should have been included.

Mr. Eckert responded the George K. Baum's experience has been that active voters tend to be more responsive to surveys.

Ms. Nelson stated our household received the survey on a Wednesday indicated that they were due by Friday. Then we received an email that there were be a special meeting on Tuesday to vote on the bond issue. There is where the question of process comes in; the board was going to vote on the bond issue before all the surveys were to be received. She asked how long people were given to respond to the survey.

Mr. Eckert responded the survey went out 2 weeks before the requested deadline of December 10th; giving most people a week and a half to respond.

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Ms. Nelson stated she does not believe people had enough time to respond and asked why a meeting scheduled prior to the deadline. She stated she is very discouraged with the 20% response. This tells her that the people asked to response were selected by who it was sent out to and the time given to response which is critical if you are going to use the survey to base your vote on this tonight. It could have been nice to send it to all the registered voters since if it is approved they will all be allowed to vote. She is concerned about the process. She read that the Town of Mesilla received \$180,000 federal monies from the Department of Homeland Security.

Mayor Barraza stated she believes she is talking about Stone Garden.

Ms. Nelson asked what those monies are going to be spent on.

Marshal Gray responded the town received \$184,000 for a 3 year grant in response to Stone Garden operations to assist Border Patrol. Those monies are designed for overtime projects, equipment, fuel and overtime salaries. Equipment is reimbursed is only at 50% and it is not for building.

Ms. Nelson stated the \$5 on our tax bill but not an increase on our tax bill, how long will it be on the bill and what determines the length.

Inaudible

Ms. Eckert responded it will be a 10 to 15 years process which will be determined by the board.

Mr. Alexander asked if this bond passes is the Gross Receipt Tax going to be reduced.

Mayor Barraza responded when the Gross Receipt Tax was passed it was for phase 1 and there is a 25 year loan.

Mr. Alexander responded a general plan was presented and the question was how it was going to be paid for and the response was it will be paid through the Gross Receipts Tax increase. We did an increase to the Gross Receipt Tax to the maximum allowable by law. Consequently, there still has not been enough money generated to pay for this building or the remainder of it. We need to take the tax that was imposed and remove it since it was to pay for the entire project. What was left would have reverted over to the General Fund. That is not what is being done now we are at the skids with this building, and rehab our old buildings to save money. In the mean time the Gross Receipt Tax that everyone is paying; where is it going today.

Mayor Barraza responded that money is going to pay the bills.

Mr. Alexander stated request the bond and continue with the original plan to finish out this building. He doubts that 1/4 miles will really affect our ISO rating. ISO rating is given on the

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equipment, condition of equipment, fire preparedness and location. The Town of Mesilla was sold a bill of goods that included brand new structures for the fire and marshal departments. He does not feel they should drop the ball now. The trustees have the responsibility to see that those funds are put forth on what they were intended. We raised the tax to pay for it and that is what is should be used for. If that is not good enough we should have done something to turn it around; now we have a tax and you are going to have a bond issue that will hit the household. Many of our residents are on a fixed income so any increase is a hardship. We should keep our budgets where they should be and not spend millions more starting on a project that we were told were beyond repair and now all of a sudden the buildings will be fine after putting in \$3 million. He does not feel that the bond should be used to restore those buildings; it should be used here where the building is not outdated.

Mr. Paul Blevins stated he is not a resident in Mesilla but owns property in the area. Asked if a property owner non-resident will be allowed to vote on the bond issue.

Mr. Eckert responded yes a property owner can vote on the bond. An affidavit will need to be filled out and certified with the County Clerk.

Mayor Barraza asked if those individuals will only be voting on the question.

Mr. Eckert responded they will only be allowed to vote on the question. There will be a different ballot and polling place for those voters.

Trustee Arzabal asked if the survey data can be put on the website.

Mr. Eckert responded that data can be placed on the website. We are bond by certain timelines set by State Statute and this is the last day that the board can approve the resolution for the upcoming March election.

Trustee Arzabal stated the media stated that the 5 trustees will decide on the bond that is not true; it is the residents who will be the ones to pass the bond.

Mayor Pro Tem stated he has been told this will go on for 10 to 15 years; so what percentage will it go up every year.

Mr. Eckert responded it remains consistent over the entire period. If a resident is paying \$50 at the beginning it remains that unless the property valuation is changed per the County Assessor.

Mayor Pro Tem Caro stated it continues to rise 3% on the county side; so it will continue to go up.

Mr. Eckert responded the assessor is independent of ours.

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Trustee Flores stated she believes there is a cap set by state law.

Mr. Eckert responded that would be a question for the assessor to educate us on.

Roll Call Vote: Motion passed (**summary:** Yes = 3; Nay 1)

- Mayor Pro Tem Caro Nay
- Trustee Arzabal Yes
- Trustee Bernal Yes
- Trustee Flores Yes

Mayor Barraza asked if they have to specify.

Mr. Eckert responded we have to record the 3 Yes and the 1 Nay for the resolution case and it will be sufficient to pass the resolution.

4. For approval: The municipal election resolution for the 2012 general election. **Nick Eckert, Town Clerk-Treasurer**

Motion: To approve the municipal elections resolution for the 2012 general election, Moved by Trustee Arzabal, **Seconded by** Trustee Flores.

Roll Call Vote: Motion passed (**summary:** Yes = 4).

- Mayor Pro Tem Caro Yes
- Trustee Arzabal Yes
- Trustee Bernal Yes
- Trustee Flores Yes

STAFF REPORTS

- 1. Community Development Office. *Approved by consent agenda*
- 2. Community Programs. *Approved by consent agenda*
- 3. Finance Department. *Approved by consent agenda*
- 4. Fire Department. *Approved by consent agenda*
- 5. Marshal Department. *Approved by consent agenda*
- 6. Public Works Department. *Approved by consent agenda*

PUBLIC COMMENTS:

Ms. Janyce Leonie stated she represents the business owners and they are very passionate in keeping the plaza open for traffic on Christmas Eve. Not only is this a win/win situation for the merchants, the Gross Receipt Tax and the shoppers but it is also a win for a strong family tradition for the people who have driving through the plaza for decades. It does not make good

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economic sense closing the plaza with the Gross Receipt Tax in decline. We could use volunteers to direct traffic at the 4 corners of the plaza. This is a win/win situation or everyone. When you close the plaza you take away our busiest shopping day of the year. She is here with a lot of passion in her heart to ask that the board resend their decision to close the plaza on Christmas Eve.

Mr. Alexander stated the plaza belongs to the residents of the Town of Mesilla. If the residents feel that closing the roads around the plaza for public safety are beneficial. It would be a win/win situation for the merchants around the plaza to work with the town and figure out an easy way to take advantage of foot traffic. Your chance of catching a customer is much better if they are on foot than if they are in a car; they won't get down. If the plaza needs to be closed off so be it. If you think this is being unfriendly to business pack up your things and go to another community. This community through our preservation; you and including myself are opportunists who take advantage of the town's tourism to make a living. When it comes to the cultural and the tradition of this town; you either respect them or get out. That is not being business unfriendly that is just working with the community.

Mr. Michael Mason stated he is a little surprised by Mr. Alexander's comment. What we as business owners are attempting to do is increase the town's revenue by increasing our business. We are attempting seriously to help with the situations in the town of Mesilla. Tonight we have heard that the town needs support and business owners are willing to assist. As far as the comment of the people driving by versus people walking by; the situation is thus if people are not allowed to drive into the town people will not come. We are advocating that streets remain open so people can come and enjoy the events on Christmas Eve and be allowed to visit the businesses. As it is we are experiencing more than a 50% drop in revenue which equates to a huge amount of revenue. We are not attempting to reduce the amount of money we are giving to the town; we are asking that the town reconsider closing the plaza on Christmas Eve. We are not arguing against closing the plaza for cultural purposes, but we want to assist in bringing in more revenue to the town.

Ms. Nelson stated we understand that people are in business to make money; they invest their time and capitalism. The town has its culture, tradition and our historical buildings we want to preserve. She is a life long resident and has seen very few businesses come in and try to disrupt the historical, structural, preservation of our town which is so important in keeping our ambiance. Most business owners occupy the business as is. She understands we need the revenue. She has known Mr. Alexander for many years and understands where he is coming from but feels there is a better way to work with the businesses. Asked how long have we been allowing cars to drive around the plaza during Christmas Eve.

Mayor Barraza responded last year was the first year the plaza was closed.

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Ms. Nelson stated last year they saw the effect. She is not sure about the safety issue but she was told there is \$90,000 for overtime and asked why the \$90,000 can't be used for overtime for that night.

Mayor Barraza responded that money is only for Stone Garden projects.
Ms. Nelson indicated so that money can be used to stop people and calling the Border Patrol.

Mayor Barraza responded there is more to Stone Garden.

Ms. Nelson indicated she knows there is more to Stone Garden. Asked then why can't we use the town's money to patrol the town to make it safe for everybody.

Mayor Barraza stated the closing the plaza was a decision that was discussed between the department heads herself. The Public Safety personnel who patrol the streets are aware what is going on around the plaza. Business owners are busy within their shops and don't realize what is going on around the plaza; near pedestrian misses. We hear both sides and based on the information that was provided we felt for public safety reasons the best thing to do was shut the plaza down. This year we received calls and she gets offended when people say they have tried to contact the mayor; she has had 2 meetings, 3 calls, and 2 letters regarding the closing of the plaza. This year we did have a business owners meeting. One of the concerns was the closing of the plaza. Minutes were taken and a comment was made that Christmas Eve is Mesilla's Black Friday and that businesses were open until 10:00 p.m. and they were packed; that is contrary to what is being said about us hurting the businesses. One of the things Julianne suggested was the making of signs and that family members could man the entrances. We had 2 signs made at the cost of \$300; last year we closed the plaza at 7:00 a.m. this year the plaza will close at 3:00 p.m. and will reopen once the entertainment is over; so we are working in good faith and compromising with the merchants. A lot of traffic interferes with the carolers; there is a mass at 5:00 p.m. and 11:00 p.m. making traffic huge. We have hundreds attending our Christmas Eve event. The street lamps are turned off so that people can enjoy the luminarias. So when you have traffic with small children and/or handicap individuals. We do not want an accident to happen. Can you imagine if a child is hit by a vehicle going 5 m.p.h.? We need to think of public safety; it is our responsibility to provide a safe environment around the plaza. A law suit will not go to the business owners it will come to the town. We are trying to compromise with the business owners; we provided the signs, delaying the closure. Based on the comments the closing of our plaza last year did not affect the businesses.

Marshal Gray stated Calle de Guadalupe and Calle Principal will be closed from 3:00 p.m. to 7:30 p.m.; Calle Parian and Calle de Santiago will be open as well as the handicap area.

Mayor Barraza stated she should say we are closing some of the streets not the plaza.

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6 **BOARD OF TRUSTEES COMMENTS:**
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8 Trustee Bernal thanked Trustee Arzabal for clarifying that it will be the residents that will decide
9 on the bond. Thanked Ms. Leonie for her comments and for taking the time to speak for
10 everyone else. Thanked Mr. Blevins for educating him that non-residents will be allowed to vote.
11 Ms. Ella Nelson said that we were not supporting the businesses; we have supported Mr. Buddy
12 Ritter, Mr. Hutchinson big business owners, as well as small business owners. The reason we are
13 so unique is that we follow our ordinances. We work twice as hard to make a decision. We work
14 twice as hard before we make a decision. It took a lot for you to say what you said, Mr.
15 Alexander, and I respect you as a business owner and a friend and he thanks you for that. For the
16 business owners; this mayor is the first mayor that has tried to work with the business owners. As
17 a board member he has always emphasized safety for the community. All she is asking for is 4.5
18 hours – she is not taking your whole day; so by all means lets compromise. We appreciate what
19 all the merchants do for us; you keep the town unique and keep the town going. That is what we
20 are trying to do with the bond. We talk about how we can generate money to keep the town
21 going without hitting our merchants; we know we cannot survive without you. The board tries to
22 work as a team, some times we don't agree, but we work as a team. He respects former Mayor
23 Cadena but this mayor has bent over communicating with this board. The registered voters will
24 decide on the bond. If something happens and our public safety departments need to shut down
25 bringing in the county to do public safety for the Town of Mesilla; is everyone going to blame the
26 board. Let's be smart and work together. All department heads have turned a 360 in
27 communicating with the mayor and the board. Thanked the merchants for their concerns and
28 think what is best for all of us.
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30 Trustee Flores asked Marshal Gray how he felt about the suggestion of having 4 volunteers
31 directing traffic. Mr. Ritter said there was no evidence of public safety issues. She recalls that
32 Mr. Rockstraw was concerned with public safety during the Christmas Eve event since one of his
33 family members was almost hit by a vehicle while crossing one of the plaza streets. She listened
34 because her father also had an incident on the plaza concerning public safety.
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36 Marshal Gray responded it is not recommended, especially by him, to have civilians direct traffic.
37 We have to attend traffic school. There is no need to direct traffic since only the 2 side streets
38 will be closed.
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40 Trustee Flores asked if it would be a better solution if they come up with money to pay for
41 officers to direct traffic.
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43 Marshal Gray responded the whole idea is preventing traffic going north and south around the
44 plaza. If we leave the plaza open we will still have the same issue.
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46 Trustee Arzabal state when it came to them last year brought it to the board for our opinion; the
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5 Mayor does not have to take it to the trustee. She has the authority to make that decision. Asked
6 what time was the plaza closed last year.

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8 Ms. Echavarria responded the plaza was closed 7:00 a.m. to 7:30 p.m. (12 hours); but someone
9 removed the barricades during the day.

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11 Trustee Arzabal stated there have been some compromise this year and a lot of dialogue. The
12 mayor does not have to communicate that with the town but she does. He recommends trying it
13 this year and see how it works. The plaza is only going to be closed 3-7:30 instead of 7:00 a.m.
14 to 7:30 p.m. This Saturday was packed. Accidents can happen anytime.

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16 Mayor Pro Tem Caro indicated that the merchants are saying that the revenues have gone down
17 50%. Asked the Marshal's department not to take this personal because he knows they think
18 sometimes he is making personal attacks. One thing that you need to be aware of is the number
19 of citations and stops are being made in Mesilla. There are at least 700 stops a month; one
20 individual is making over 250 stops every 2 weeks.

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22 Mayor Barraza told Mayor Pro Tem Caro he cannot discuss personnel matters.

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24 Mayor Pro Tem Caro responded he is just saying that people are not coming to Mesilla because
25 they are not comfortable since they may be stopped. For example he has received a lot of letters
26 lately and he wants to ask Mr. Larry Ramirez to put it in the paper how many people have been
27 stopped and for what reason so they can see how many people will write in. Read a letter he
28 received from an individual regarding an officer. He saw a friend that frequents Palacios who
29 said they stop coming because every time they left they would get stopped. This is one thing; we
30 need to be more people friendly and courteous to our tourist. There are a lot of times they could
31 ignore it. People are being stopped for going 3 mph over the speed limit and other things that are
32 not really...we need to get this stopped. I have said this over and over; he knows the Marshal's
33 department is upset with him. He wanted this to go on record.

34
35 Trustee Flores stated she understands that stops are recorded so people can have the ability to see
36 what happened during a stop. Mayor Barraza reviews those when they are brought to her
37 attention and if she sees anything that is inappropriate that officer is gone. Additionally
38 someone complained to her regarding the stops being made. Her question to that individual was
39 "were you breaking the law?" If law is being broken then it needs to be dealt with. She does not
40 have a problem with the officers making our community safe. She also asks that the drivers obey
41 the law and they will not have a problem when they come to the Town of Mesilla.

42 43 **ADJOURNMENT**

44
45 **Motion:** To adjourn, **Moved by** Trustee Arzabal, **Seconded by** Trustee Bernal.
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Vote: Motion passed (**summary:** Yes = 4).
Yes: Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

MEETING ADJOURNED AT 7:40 P.M.

APPROVED THIS 27TH DAY OF DECEMBER, 2011.

Nora Barraza
Mayor

ATTEST:

Nicholas Eckert
Town Clerk/Treasurer